



GARGAON COLLEGE
ESTD: 1959
Re-accredited by NAAC with B Grade
Simaluguri - 785686, Sivasagar, Assam
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Minutes of Meeting

Date: 06/01/2013

Minutes of IQAC Meeting-1

No. 1: The committee has prepared the annual programmes of the college which are to be included in the academic calendar of 2013-14.

No.2: The committee has decided to organize a workshop on Office management in April, 2013.

No. 3: The meeting has decided to organize student counseling program in different times to improve the quality of the students.

No. 4: The meeting has decided to collect feedback from the students, alumni, parents and community during the year.

No. 5: The meeting has also decided to do SWOC analysis of the college as well as students.

No. 6: The Cell has decided to hold a strict vigilance monitoring mechanism to scrutinize the quality of the college.

Dr. P. D. Gogoi
Principal & Chairperson, IQAC
Gargaon College

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Convener, IQAC
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