

Strategic Plan and Deployment Document of the Gargaon College

Perspective Plan of Gargaon College, 2012-2022

Gargaon College, established in 1959, is a premier institute of higher education in Assam. The college was brought under the deficit system of Grants in Aid w.e.f. 01.06.1966 also had been included under section 12 (B) and 2 (f) of UGC Act, 1956 under the affiliation of Dibrugarh University. The college has been offering higher education in three streams- Arts, Science and Commerce with sixteen departments. In addition to this the college has two distance learning centers under Dibrugarh University and Krishna Kanta Handiqui State Open University and one Computer Learning Centre.

Vision of the college:

The prime vision of Gargaon College is to provide quality education and guidance to the students to enable them to cope with the challenges of the new millennium. It is committed to deliver quality teaching and sound guidance to enable the diverse student community to realize and utilize their potential and creativity.

Mission of the college:

The mission of the college is to expand the minds of the students by emphasizing upon traditional as well as recent values of life through education. The college is optimistic to march ahead with the positive thinking and to develop a sense of moral, social and aesthetic values in them. The college aims to inculcate honesty, integrity and civilized behavior among the students so that they can step into society as shining example.

The motto of the college:

“To provide quality education by infusing a new spirit among the learners”

Perspective Plan of the college:

The college has prepared a perspective plan for ten years i.e. 2012-2022, to grow with competitiveness along with quality. Main goals under Perspective plan 2012-2022 are classified into 4 categories; viz., education, administration, infrastructural, collaboration and social development.

Goals and Strategies under Perspective Plan, 2012-20122

A. Education:

1. To provide quality and value based education to the students

- The college will encourage the faculty members to apply effective teaching methodology and pedagogy to educate the students.
- The college authority will also encourage the faculty members to pursue capacity building and teaching methodology courses.
- The college and departments will arrange trips for students to visit the higher educational institute, research institute, industry etc.
- The college will organize educational exchange programme among the departments of the college.
- The college will encourage the students to participate in co-curricular and extracurricular activities at regional, national and international level.
- This goal will also be achieved by organizing seminar, workshop etc. by the departments.
- UGC sponsored Gandhian Studies Centre and Buddhist Studies Centre of the college will also hold popular talk, seminar, workshop etc. on human values, non-violence etc. every year.
- New academic centers like Language Lab, English Proficiency Learning Certificate course, soft skill course, value added course, other certificate course will be introduced to enhance the quality and employability of the students.
- Feedback mechanism will be more strengthened to increase the quality of delivery of teaching

2. To increase employability and placement of students.

- The career counseling cell will hold different programmes for providing proper counseling to the students.
- The departments will also give continuous counseling to the students of the respective departments.
- The college will provide skill based training to the students to increase employability and self employment.
- The college will organise campus interview for passed out students.
- The career counseling cell will disseminate information related to vacancy in different departments, organizations, etc.

3. Digital literacy among students

- To enable the students to face the modern digital world, the college will facilitate computer facility to the students.
- The college will hold workshop/popular talk etc. to make the students aware about the need of digital knowledge.

4. To provide facilities of research for both students and teachers

- The college will provide minimum facilities for research for both students and teachers.
- The college will renovate the laboratories with new equipments which will be useful for both students and teachers to prepare projects and research.
- The college will provide computer lab facility with free internet connectivity which will be useful for accessing and analyzing data and preparing projects by students.
- The teachers will provide sufficient guidance to the students in preparing projects in different fields of humanities and social science and science.
- The college will organize workshop on research methodology for students and teachers.

B. Administration:

1. Academic audit for reviewing academic performance

- The college will invite Academic Auditors team to evaluate the performance of the college in academic field.

2. Gender equity in higher education

- The college will organize seminar, popular talk to sensitize the girl students about the need of higher education.
- The college will provide tight security for girl's students and monitor the cases of sexual harassment, if any.

3. Up-gradation of the college from UG to PG

- The college will send proposal to the Dibrugarh University to offer PG courses in the college.
- Sufficient infrastructure will be created in coming years for opening up of PG

courses in the colleges.

4. Digitalize the governance of the college

- The college will digitalize its governance system in coming years.
- The authority will provide trainings to the office staff to smoothen the process.
- The college will start digitization in library and admission process very shortly.

5. Setting of short term plan by each department in relation to the goals of perspective plan

- Each department of the college will set some short term goals par with the goals of perspective plan with a view to effective implementation of the long term plan.

6. To generate resources to grow self reliance

- Keeping in view of the human resources/expertise in the college in different fields, the college will start consultancy services. Availability of more young faculty will help in realizing this goal
- The college has natural ponds which will be used to generate resources in coming years.

C. Infrastructure:

1. To facilitate ICT enable teaching and learning

- The college will provide smart board facility, projector to all departments to make the teaching learning process more effective.
- The college will also provide power back-up facility to ensure uninterrupted ICT classes.

2. To increase intake capacity in the hostels

- The college aims at increasing intake capacity in both boys' and girls' hostels.
- The authority will send proposal to the different funding agency such as UGC, Assam Government, ONGC etc. to build new hostel buildings.

3. To install Wi-Fi connectivity in the college campus

- The college will install Wi-Fi connectivity in the campus as well as hostels to provide global connectivity to the students and faculty members.

4. To upgrade the central library of the college

- The college will renovate/build the central library with more space and facilities.
- The library will be fully digitized.
- Computer and internet facilities to the students and faculty members will be installed in the library.
- E-journal and e-book will be made available at the library.
- The library will collect and preserve old manuscripts.
- The library will also preserve PhD theses of the faculty members.

5. To develop sport infrastructure on the college

- The college will facilitate the students with modern sport infrastructure.
- The college will build an indoor stadium in the college campus.
- The college will provide gymnasium facility.
- The will up-grade the playground and build pavilion.

6. Green campus initiatives

- The college will make the campus green and formulate necessary policy to sustain the greenery environment in the college.
- The college will campaign on clean and green campus among the students.
- The college authority will increase dustbin density to maintain clean environment in the college.
- Keeping the existence of eco-sensitivity in the campus, the college will initiate to generate awareness about the importance of ecological balance among the students and the society as a whole.

7. Green energy initiatives

- The college is planning to install solar energy system phase-wise in the departments, centers, administrative block and library.
- The college will initiate awareness among the students about the need of renewable energy in terms of creating pollution free environment.

D. Collaboration:

1. To collaborate with other institute for academic works

- Collaboration with national/international research centre, institute with repute for research will be formed for up-gradation of research, teaching, learning and evaluation process.

- Collaboration will also be made with the nearby colleges for faculty exchange.

2. To collaborate with Government departments, NGOs for joint activities

- The college will perform different academic and extension activities in collaboration with the different Governments Departments, NGOs.
- The college will organize seminar, workshop, awareness programme collaborating with them.

E. Social responsibility:

1. To undertake outreach activities as a part of institute social responsibility

- The college will maintain a very close relationship with the local communities. The college will adopt a nearby village for different extension activities with the objective to make the village model for others.
- The college will provide community specific in skill development training, environmental awareness, awareness regarding women related issues, health camps, agriculture, livelihood generation etc.
- The college will provide financial help to the students of economically disadvantaged groups/families as a part of social responsibility.
- The college will depute its faculty members to deliver lectures in the nearby high schools and higher secondary schools.

Evaluation of Achievements of Perspective Plan of Gargaon College, 2012-2022

The college has made an evaluation of the perspective plan regarding achievements of the goals in the last five years.

<u>Evaluation of Achievements of Goals under Perspective Plan, 2012-2017</u>	
B. Education:	
	1. To provide quality and value based education to the students
	<ul style="list-style-type: none"> • The faculty members of the college have been applying participatory and applied teaching method in the form of students’ seminar, group discussion, project preparation, problem solving technique etc. to make teaching learning process more effective and attractive. • The departments have also been arranging trips to visit higher educational

		<p>institute, research institute and industry. The higher educational and research institutes visited by students are: <i>North East Institute of Science and Technology, Jorhat; Central Eri Muga Research Institute, Jorhat; Dibrugarh University; Tezpur University, Indian Institute of Entrepreneurship, Guwahati, Zoological Survey of India, Shillong.</i></p> <ul style="list-style-type: none"> • Various collaborative programmes / activities among the departments of the college have been organized as a part of educational exchange. As for example: Students' seminars/workshops jointly organized by Geography and History, Zoology and Botany, Botany and IBT Hub, Geology and Geography, English and Assamese, Mathematics and Statistics. • Inter departmental faculty exchange have been done between the departments of Chemistry and Botany, Physics and Botany, English and Commerce, Economics and Botany, Geology and Botany, Faculties of Department of Chemistry takes classes on NMR to 6th Semester (major) students of Botany department. • Department wise field study: Zoology (6), Botany (10), Geology (5), Geography (10), Tourism- BA 6th Semester (5), Rural Development (5), • Students' projects: Chemistry (105), Botany (20), Zoology (50), Economics (7), Tourism- BA 6th Semester (150),
<p>2. To increase employability and placement of students.</p>		
		<ul style="list-style-type: none"> • During the period of 2013-17 a total 106 numbers of students have benefited by the programmes undertaken by the Career Counseling and Placement Cell. Year wise break up of placement as per the record available are for 2013-23, 2014- 31, 2015- 19, 2016- 22 and 2017- 11 students have directly benefitted by the programme as per reporting. But the actual figure will be more than this as some of the students who were present at the programmes have not communicated with us.
<p>3. Digital literacy among students</p>		
		<ul style="list-style-type: none"> • College has encouraged the students to acquire digital knowledge to cope with the digital world. • To increase practices of digital instruments, the college is providing computer facility at the central library of the college. • The students are encouraged to present their seminar papers and project reports

	<p>with power points. Necessary guidance has been provided by the faculty members of the respective departments.</p> <ul style="list-style-type: none"> • NSS unit organized a digital literacy campaign to popularize the digital transactions among students and faculty members. • Online payment and admission process have been initiated in the college.
<i>4. To provide facilities of research for both students and teachers</i>	
	<ul style="list-style-type: none"> • College has renovated the departments' laboratories with modern equipments to make it useful for both students and teachers as well. • The grants for renovations have been mobilized from UGC, RUSA and STAR College Programme. • The college is going to build a computer lab under STAR College programme. Invitation of tender has already been initiated. • The college has already been providing computer facility in the departments, free Wi-Fi. • The college library has already been enriched with new books and journals purchased with help of funds mobilized from Govt. of Assam. Moreover, the college is going to purchase more books under RUSA grants. Tendering process has already been completed. • The college is providing free access of E-journals for both students and teachers.
B. Administration:	
<i>1. Academic audit for reviewing academic performance</i>	
	<ul style="list-style-type: none"> • An Academic Audit was held in Gargaon College on 21st December, 2016. The Peer Team of Academic Audit awarded 'A-Grade' to the college.
<i>2. Gender equity in higher education</i>	
	<ul style="list-style-type: none"> • The Women Cell organized different seminars, popular talks to sensitize about the women related issues in the last five years. • The college has Gender Sensitization and Sexual Harassment Cell, Equal Opportunity Centre.
<i>3. Up-gradation of the college from UG to PG</i>	

	<ul style="list-style-type: none"> The college has submitted proposals to Dibrugarh University for opening up PG courses in the college. The proposal is still under review.
<i>4. Digitalize the governance of the college</i>	
	<ul style="list-style-type: none"> The college library is fully digitalized. Online admission process and fee payment system are initiated.
<i>5. Setting of short term plan by each department in relation to the goals of perspective plan</i>	
	<ul style="list-style-type: none"> All the departments have prepared short term plan to achieve excellence in academic and other fields.
<i>6. To generate resources to grow self reliance</i>	
	<ul style="list-style-type: none"> The college is utilizing the ponds of the college for pisciculture to generate revenue.
C. Infrastructure:	
<i>1. To facilitate ICT enable teaching and learning</i>	
	<ul style="list-style-type: none"> All departments of the college have been facilitated with Computers, Printers and Projectors. College has installed smart boards in some class room. Number of smart classrooms will be increased in near future.
<i>2. To increase intake capacity in the hostels</i>	
	<ul style="list-style-type: none"> New buildings have been constructed with the help of UGC grants in the Chao Ching Konwari Chatri Nivas to increase intake capacity in the hostel. The intake capacity has increased from 50 to 150 in the girls' hostel. The intake capacity in the Syuk-leng Mung Chatra Nivas has also been increased with the grants received from MLA's Local Area Development Fund.
<i>3. To install Wi-Fi connectivity in the college campus</i>	
	<ul style="list-style-type: none"> The college has installed Wi-Fi facility in the college campus and hostels for the benefit of the students, teachers and administration.
<i>4. To upgrade the central library of the college</i>	
	<ul style="list-style-type: none"> The college has constructed a new building for Central Library with the help of the grants received from Govt. of Assam. The college library has been digitized fully,. A computer centre has been constructed attached with the library. The central library has been providing free access of N-list journals to the

	<p>students and faculty members.</p> <ul style="list-style-type: none"> • The library initiates to preserve PhD theses of the faulty members. • The library preserves old manuscripts, though these are less in numbers.
5. To develop sport infrastructure on the college	
	<ul style="list-style-type: none"> • The college has built an indoor stadium and a gymnasium with the grants received from UGC. • The college has renovated the playground of the college through RUSA grants. • Pavilion is under construction.
6. Green campus initiatives	
	<ul style="list-style-type: none"> • The college is well aware of the protection and conservation of environment. • The green campus of the college is made highly diversified with numerous plants of great importance. • Gargaon College Science Forum, IBT Hub, Assam Science Society, Gargaon Branch, NSS Unit have organized different environment related programmes in the campus and the nearby villages of the college in the past years. • The college has executed several programmes under Swachh Bharat campaign.
7. Green energy initiatives	
	<ul style="list-style-type: none"> • The college has installed solar energy system in the campus. • The college is planning to make the college fully solar run institute.
D. Collaboration:	
1. To collaborate with other institute for academic works	
	<ul style="list-style-type: none"> • The college has collaborated with other institutes for different academic works. Some of the institutes with whom collaboration is made are: <i>Centre for Studies in Rural Development, Dibrugarh University; Nazira College,</i>
2. To collaborate with Government Departments, NGOs for joint activities	
	<ul style="list-style-type: none"> • Various collaborations have been done with different government departments and NGOs such as <i>Joint Directorate of Health, Sivasagar, Govt. of Assam; State Bank of India, Nazira Branch; Directorate of Archeology, Govt. of Assam; District Disaster Management Authority, Sivasagar; Civil Defence, Sivasagar; Sahitya Academy, Patanjali Yoga Samiti, Sivasagar; Shankardev Shishu Niketon; Assam Science Society, Gargaon Branch</i>
E. Social responsibility:	

	<i>1. To undertake outreach activities as a part of institute social responsibility</i>
	<ul style="list-style-type: none"> • The college has adopted a nearby village (Dorika Kaibarta Gaon, Sivasagar) with an objective to make it a model village. • A Socio-economic Survey has been conducted by NSS Unit, economics and Geography Departments in the village to identify the thrust areas of work. • The NSS unit has already conducted two special camps in the college. Health Camp, awareness regarding women related issues, fruit processing and preservation training, training on disaster management, drawing and art competition etc. have been conducted as a part of NSS special camps. • The Women’s Cell of the college has also organized various awareness programmes in the adopted village. • The college has a Students’ Aid Fund to give financial assistance to the economically poor students. • The Gargaon College Teacher Unit has also created a fund for providing scholarship to the poor meritorious students. Necessary formalities are under process.