	<b>GARGAON COLLEGE</b> ESTD: 1959 Re-accredited by NAAC with B Grade Simaluguri - 785686, Sivasagar, Assam E-mail: gargaoncollege@rediffmail.com www.gargaoncollege.org	Record No.:	
		Revision:	Date: 22/12/2014
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<b>Annual action taken report</b>			

To,  
The Principal,  
Gargaon College

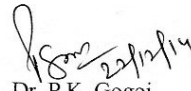
Sub: Annual action taken report of IQAC, 2014.

Sir,

As per decisions of the IQAC meetings annual action taken report is submitted for your kind consideration and necessary action. They are--

1. Annual programme in the form of academic calendar is approved and distributed to the departments for execution.
2. The format of course plan, lesson plan is distributed to the department on 15<sup>th</sup> January, 2014.
3. As per decision of the IQAC, the national day for girl child programme was held in the college on 24<sup>th</sup> January, 2014.
4. The POs, PSOs and Course Outcomes of B.A, B.Sc and B.Com programmes were communicated to the teachers and students through email and notice board on 1<sup>st</sup> February, 2014
5. Awareness programme on HIV/AIDS was organized in the institute on 10<sup>th</sup> March, 2014.
6. Feedback is taken from the students from 21<sup>st</sup> April to 27<sup>th</sup> April, 2014.
7. The decision to open skill based or value added, diploma and certificate courses is informed to the Principal for further action.
8. The Cell has requested the Library Advisory Committee to take steps to increase the attendance percentage of teachers and students in the library.
9. As per decision of the IQAC, the hand book of student, employees is handed over to the departments to take follow up action.
10. The IQAC has called the Anti Ragging, Grievances Redressal and Sexual Harassment Committee to the IQAC office and interacted with the committees on their activities and requested them to keep strict vigilance over the matter concerned.
11. As per decision of the IQAC, the AQAR had submitted to the NAAC, Bangalore.

12. The Coordinator had informed the decision of IQAC regarding maintenance of record of activities along with proceeding books, minutes etc. and requested to submit the same to the IQAC as and when required.



Dr. P.K. Gogoi  
Coordinator, IQAC

**Coordinator**  
**IQAC**  
**Gargaon College**