

**GARGAON COLLEGE**

ESTD: 1959

Re-accredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

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Minutes of Meeting

Date: 10/10/2013

Minutes of IQAC Meeting- 4

No. 1: The IQAC has decided to hold Gandhi Jayanti programme in association with Gandhian Studies Centre extensively and spread the messages and great contribution of Mahatma Gandhi among the students.

No.2: The IQAC has decided to ask the alumni committee of the college to hold a meeting of alumni association to discuss about the role and contribution to be made for overall development of the college.

No. 3: The cell meeting has decided to conduct a SWOC analysis of the function of IQAC and prepare a report and to place in the next meeting.

No. 4: The cell has directed the co-ordinator to prepare the future plan as a form of Academic calendar of 2014 and place in the next sitting.

No. 5: The cell has decided to reconstruct the feedback forms of stakeholder in order to receive the appropriate information for upliftment of the college.

No. 6: The IQAC has also decided to observe the World Diabetes Day on 14th November, 2013.

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