

**GARGAON COLLEGE**

ESTD: 1959

Re-accredited by NAAC with B Grade

Simaluguri - 785686, Sivasagar, Assam

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**Minutes of Meeting**

Date: 20/04/2013

**Minutes of IQAC Meeting- 2**

No. 1: To make office staff vibrant the IQAC has decided to organize an workshop of "Office Management" on 27<sup>th</sup> April, 2013.

No.2: In order to create awareness to protect the environment the college association and Gargaon college science forum organized the "World Environment Day" with day long Programme on 5<sup>th</sup> June, 2013. .

No. 3: The meeting has also decided to take feedback from the stakeholder specially from students within the month of June, 2013.

Dr. P. D. Gogoi  
Principal & Chairperson, IQAC  
Gargaon College

**Principal**  
**Gargaon College**  
**Simaluguri, Sivasagar (Assam)**

Dr. P. K. Gogoi  
Convener, IQAC  
Gargaon College

**Coordinator**  
**IQAC**  
**Gargaon College**